



Union Church of **LAKE BLUFF**
Annual Report

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Pastors' Report

2017 has been a year of concrete action. Thanks to the widespread support that was there last year for the Capital Campaign, as this year closes, the walls of the new manse are being built. None of this would happen without the congregation's generosity. None of it would happen without the tireless efforts of people like Anne Sorensen, Jerry McDermott and Jim Moss. Tracy and I feel so grateful to so many people and we are excited to move into the new house in 2018!

The real reason to be excited, though, is for the long-term future of the church. Pastors for decades to come will be able to live in the community and enjoy the close pastoral relationships that result. Some of the very best of ministry at the Union Church is the conversation that a pastor has at the coffee shop or at the gym or in Open Lands, the informal moments that quickly turn into a counseling session or a subcommittee meeting or visioning session for community action. When there is an emergency, the pastors of this church will be there instead of sitting and fighting Lake County traffic to get back to Lake Bluff. We want to thank all of you for giving these future pastors the chance to enjoy what we have enjoyed!

2017 included many highlights. We had another great year of outreach, including our raffle fundraiser and so many "hands on" highlights: Feed My Starving Children; Bernie's Books; Any Soldier; and PADS. The church responded to the heavy hurricane season with generosity. Most importantly, people not only gave money they gave the most precious commodity of all—their time. We also had a terrific Work Trip back in Missouri. Just think about the time that those adults give to the church! Every time we commit to service, the faith of our congregation deepens!

The more hidden highlight of this year is the move to step up adult education. We have the Church Ladies group, the Bible Study group and, as of this fall, "Now and Then," our evening discussion group. We have Sunday morning adult education sessions, which this year, included Dr. Fatima Rahman discussing what it means to be Muslim in America today and Dan Jasica and Dr. Tanya Huang discussing end of life issues. In addition to all of this, we had our first Men's Retreat with 14 of us in attendance and with the men wanting to make sure that we do this again next year! Plans are already in place and sign-up is robust for a Marriage Retreat and a Women's Retreat in January of 2018.

We are grateful to every officer who has served as an Elder or a Trustee. We are so indebted to every volunteer who has stepped up and shared their gifts—as a Sunday School teacher, as a choir member, as a plumber (Thanks, Jared!). We are so humbled to have the chance to continue to serve as your pastors.

Mark and Tracy

Clerk Of The Church



Purpose: The clerk is a non-voting ex-officio member of the board of elders and board of trustees to provide a tangible connection point between the two boards. He/she shall keep minutes of all meetings of the congregation, church council and elders. He/she shall maintain a roll of the members of the church and, with the assistance of the pastor, shall keep a list of marriages and baptisms.

Average Weekly Attendance: 114

Membership Update: Members 276

Baptisms:

James Parker (Will and Mae Parker)
Reese Franco (Kim and Matt Franco)
Sam Mosbarger (Johna and Chris Mosbarger)

Third Grade Bible Presentation:

Bree Hirsch
Luke Hirsch
Aidan Magusin
William Ubell
Reese Crosby
Sara Coppins
Lila McBean
Chase Sanderson

Confirmation:

Logan Horan
Sam Mosbarger
Jack Lepkowski
Ryan McFadden
Tyler McFadden
Ell a Starr
Truman Thuente

Weddings:

Kristen Harris and Ryan Schaeffer

New Members:

Chris and Tracy Reichert
Dean and Lori Thuente
Mary Daly
John and Nicole Quick
Greg and Karen Royer
Bethanne and Jeff McFadden
Megan and Paul McIntyre
Maggie and Stew Shepherd
Cath and Kirk Trofholz

Memorial Services:

Justin Molsbee
Barbara Mortimer
Robert Moore
Dick Faller

Clerk: Lori Lemme

Trustees

Chair of Trustees



What an incredible year to walk with Union Church! 2017 brought changes to our home on East Prospect: our membership has continued to grow, joyfully spanning generations. We moved from the active fundraising part of the Capital Campaign into its execution. Our impact within our walls and beyond continues to deepen, in action and in spirit. With the fantastic foundation laid by my predecessor, Jim Moss, I was honored to re-join the Board of Trustees and lean into our future.

Our membership inspires us! Whether you have been a member or friend of the congregation for years, or are new this year, your enthusiasm, your joy and your caring are all felt as wonderful additions. Union Church is a place where we can make new friends, deepen acquaintances and grow together. Join us to find your fit and learn more about Union Church in the coming year--more opportunity coming soon!

The Trustees have worked diligently to monitor and execute their fiduciary responsibility, holding and even lowering some of our expenses and committing to build reserve funds into our annual budget. This is a momentous shift for our little church from previous years and past history. Reserve funds have been a long-recognized need, and the Capital Campaign sought not only to raise funds for the short-term build of our new Manse, but to strengthen medium to long term financial positions and practices.

Additionally, we are actively managing the shift from a comprehensive in-house office manager to more focused, contract employees. With the diligent work of John Copp, Chair of Personnel, we have hired a CPA and web-master. We are reminded that we truly are a member-owned and driven church, with commensurate responsibilities. We are finding the best ways, as volunteers and employees, to support the contractors' time dedicated to work for us.

And have you looked at the new manse?! I have invited many of you to join me in viewing the progress. Much joy has been shared as we watch the building in process. Deep gratitude to the Customer Committee (Jerry McDermott, Judy Reuter, Andrew Bienkowski, Jim Purky, Greg Royer, Jim Moss and Steve Ragsdale), which has been leading the oversight of the build. The dedication of this group, with broad support, to thoroughly review every option and make the best decisions financially and for the long term benefit of Union Church is humbling. And we are having a lot of fun along the way as we get to know one another.

Mark and Tracy have walked with all of us through this extraordinary year of growth and change, and humility and gratitude. Profound thanks to you. While we Trustees provide financial oversight, we individually participate in Outreach, Music and Worship, and multiple membership opportunities. Union Church's newly-added programming and impressive outreach deepen our connections and collective impact. The multiple hats worn by our volunteers, along with Mark and Tracy's leadership, help us find our way back to the center.

Special thanks to John Copp and Brad Keller, who are each completing four years (term limits) on the Trustees. We will miss your wisdom and are grateful for your time! And thank you to Ann Rieder and George Schulz, for your dedication and adaptability to process improvements with the financial team.

2018 will bring new officers, volunteers and members/friends. We look to continuous improvement of communications with our busy congregation, to enhance our mission and build on this year's successful, expanded programming. We honor all that our congregation does, inside our walls and beyond, on behalf of Union Church and on behalf of our larger communities and neighbors. I am deeply honored to serve with and amongst all of you.

Respectfully submitted,

Anne H Sorensen

Chair, Board of Trustees

Chair: Anne Sorensen

COMMITTEE MEMBERS

Catherine Driscoll – Secretary, Jerry McDermott - Chair of Buildings and Landscape, Judy Reuter - Chair of Special Events (Customer Committee), Andrew Bienkowski - Chair of Endowment, Ann Rieder - Chair of Finance Jim Pierce - Chair of Marketing Brad Keller - Chair of Nominating John Copp - Chair of Personnel

Trustee Special Projects: Project Prospect Annual Report

The Trustee position of Member At Large/Special Projects was new in 2017.

This position was added to allow flexibility for a Trustee to engage in and support issues or programs of interest and need. My first year in this position has been focused on supporting the “Customer Committee (CC)”.

The Customer Committee developed from the Capital Campaign to define and manage the first phase of execution: Project Prospect (new manse and courtyard). Considering the project complexity of building a Manse, the Customer Committee was charged with driving timely decision-making on behalf of the Trustees and the UCLB Congregation at Large.

2017 Highlights:

February, March, April Customer Committee (CC) was formed as new officers came on board in order to support the Capital Campaign mission.

Goals: On budget, refine requirements, point of contact between general contractor and congregation.

CC Members (listed below) were recruited or volunteered. Members provided wide range of knowledge in building, finance and project management.

The CC confirmed minimum requirements for evaluation of Manse builder including: reputation, design, cost, detailed specifications, timing for summer start. Winnowed choices down to one lead builder with a strong backup choice.

Church property was subdivided to best position new manse as a property should that be needed for future congregations. Sought feedback from and continued positive relationship with Village of LB.

Apr 29 Church Council meeting: The CC shared 5 bids with all Church Officers. The Church Council affirmed stated requirements of builder, budget with two added preferences to include a fourth bedroom and a basement. Endorsed process for Congregation. Shared initial courtyard renderings and costs.

May 17 Special Trustees Meeting called to consider recommendation from Customer Committee prior to Congregational Meeting. Bert Sandlin, North Shore Construction, selected to build Manse. Manse “Reserve” fund renamed “Contingency” fund to be more inclusive of long-standing issues not tied to new build, yet most easily addressed during building process. (church stairs, drainage, fees shared by manse/courtyard, et al)

May 21 Congregational Meeting Members voted to disburse funds to execute stated goals of Capital Campaign: Project Prospect (manse/courtyard), Project Steeple (church building, maintenance) and Project Stability (long-term financial outlook, reserves and endowment building). Initial renderings of Courtyard unveiled to full congregation.

Trustee Special Projects: Project Prospect Annual Report CONT...

May - July Jim Moss, Jerry McDermott and Anne Sorensen presented UCLB's construction plans to the Village of Lake Bluff Zoning Board, Architectural Review Board, Historical Preservation Committee, Village Board for final approvals. Fees totalling close to \$50,000 waived by Village.

Jun - Sept CC met two/three times/month to share research, progress, oversight notes and consider any necessary adaptations **in order to stay on budget**; i.e. after record rains in July, the Village of Lake Bluff required our new manse/courtyard property to install a 2000 gallon storm retention system. Associated costs were offset as much as possible by altering plans to manse and contingency funds.

Oct - Dec 2017 Groundbreaking! Continued bi-monthly meetings to review, address unforeseen issues as necessary, finalize and order materials per contract allowances.

Manse Committee: Jerry McDermott, Anne Sorensen, Jim Purky, Greg Royer, Steve Ragsdale,
Jim Moss, Andrew Bienkowski, Judy Reuter

Report submitted by: Judy Reuter, Anne Sorensen and Jerry McDermott, Dec. 2017 with additional information in Appendix on Project Prospect and Capital Campaign progress as of December, 2017.

Building and Landscape Committee Annual Report



After completing a good deal of water diversion work in 2016, we were able to focus on repairing the internal damage done by water previously. Steve Ragsdale's team repaired damage on the rear staircase wall, as well as the basement walls at the foot of the rear stairs, and the southeast basement wall. The wall repair and expert painting blends perfectly with the walls.

Ellie and Basil Borders donated the reframing of the pastors' pictures in the front hall. Thank you goes to Gary Lawrence and Phillip Ross for their help with this project.

While the pictures were down, Steve Ragsdale had the hallway walls painted and installed new baseboard trim, which now matches the rest of the first floor.

Jon Hirsch has donated flooring for the office bathroom, which Steve's team will install shortly.

Mark began discussions with our electrician to relight the Steeple. We plan to do this when the electrician is working on the new Manse.

We had three separate sink and faucet issues this year, which were all resolved through the generosity and master plumbing skills of Jerrod Diem. A big "thank you" to Jerrod for all his help!

Project Prospect- the new Manse is coming along nicely. Weather permitting, we will have walls up, and roof on before the end of 2017. We will post construction pictures on both the website and bulletin board.

Thanks again to all those whose time, effort and generosity have made it possible to make these needed repairs and improvements.

Jerry McDermott

COMMITTEE MEMBERS

Ellie Borders, Jon Copp, Jon Hirsch, Steve Ragsdale.



Endowment, Trustees

Purpose: to monitor the Endowment Fund’s investments and to disburse funds as determined by the Trustees and according to Church Bylaws.

Historically, the primary purpose of the Endowment has been to support our annual operating budget, where shortfalls occur, up to a maximum of 10% of the Endowment balance. In 2017, there were no shortfalls in the operating budget and, therefore, no disbursements from the Endowment. In 2015, with an additional generous donation of \$100,000, a Roof Fund was created to cover expected capital expenses of roof repair and eventual replacement. In 2017, there were no disbursements from the Roof Fund.

For both funds, the Endowment Committee evaluated our current investment choices in terms of performance to date and future outlook. While returns for both funds are in line with relevant benchmarks, the Committee assessed if we could improve returns at an acceptable level of increased risk and/or volatility. As both funds are intended to fill unforeseen operational or capital spending gaps (which, by their nature, are hard to predict), the Committee recommended to maintain the current moderately conservative investment posture. Accepting higher volatility (even with the chance of higher returns) only makes sense when we can lengthen the expected time horizon for disbursement, allowing us to effectively ‘ride out’ the market movements. This might change if we can build more of a buffer between income and expenses (e.g. through reserves) but, until then, we believe we are appropriately invested.

The Committee also looked at reducing management fees as a way to improve Net Returns. As a result, UBS agreed to reduce fees from 1.41% to 1.2%. The Endowment Committee will continue to look for ways to further reduce fees and strengthen Net Returns - and welcomes all questions and suggestions from the Congregation.

Current Balance (as of December 31 ‘17):

UBS Primary	\$141,980.72
UBS Roof	\$105,451.08
LFB&T Checking	\$106,652.74 (capital campaign proceeds for executing Project Prospect)
MaxSafe	\$397,094.28 (capital campaign proceeds with extended FDIC protection)
Total	\$751,178.82

Respectfully submitted, Andrew Bienkowski

Chair: Andrew Bienkowski

Committee Members: Brian Ubell, George Schulz, Jim Pierce

Finance Committee



Summary of 2017:

Total Pledge amount received as of December 31, 2017 was \$240,560.

Total Loose Plate received as of December 31, 2017 was \$51,855.

Total Unrestricted Gifts received as of December 31, 2017 was \$13,560.

The total Pledge, Loose Plate and Unrestricted Gift amount contributed through December 31, 2017 was \$305,975. Our budget was set at \$307,332.

The \$20,000 2017 Pastor Retirement was fully funded with targeted gifts. The \$20,000 2018 Pastor Retirement is 50% funded with \$10,384.56 in gifts received.

The total amount pledged for 2018 through December 31, 2017 is \$268,580, which exceeded our targeted budget of \$267,000.

84 pledged units have been received for 2018 with 75 renewals of pledges from last year and the remaining 9 coming from new pledges.

The Church distributed \$84,118 in support to the community. Outreach disbursed \$31,118 and the Charitable Trust provided \$53,000.

Pledge & Loose Plate Contribution Comparison

	Pledge	Loose Plate	Total
2017	\$240,560	\$51,855	\$292,415
2016	\$240,347	\$55,006	\$295,353
2015	\$246,314	\$32,630	\$278,944
2014	\$237,274	\$48,264	\$285,538
2013	\$229,901	\$34,334	\$264,235
2012	\$224,667	\$36,625	\$261,292
2011	\$207,904	\$36,777	\$244,681

2017 Itemized Income and Expenses

Operating Income			
Pledge Income			
	Pledge Income received 2016		\$305
	Pledge Income received 2017		\$203,385
	Pledge Income received 2018		\$36,870
Loose Plate Income			
	Loose Plate 2017		\$51,855
Gifts			
	Pastor Retirement		\$20,000
	Unrestricted Gifts to Operating		\$13,560
Other Income			
	Hospitality		\$1,030
	Misc Income		\$3,378
	Retreat Income		\$1,060
TOTAL INCOME			\$331,443
Operating Expenses			
	Administrative / Office		\$6,015
	Bank Service Fees		\$38
	Benefits		\$34,272
	Buildings & Grounds		\$12,062
	Copier Lease & Maintenance		\$3,469
	Education		\$5,235
	Hospitality		\$5,879
	Insurance		\$7,044
	Marketing		\$433
	Membership		\$32
	Minister's Expense		\$1,393
	Music & Worship		\$3,496
	Pastor Retirement		\$20,000
	Payroll Expenses		\$168,265
	Utilities		\$36,301
	Miscellaneous & Other Expenses		\$347
	TOTAL EXPENSES		\$304,281
NET 2017 OPERATING INCOME			\$27,162



Outreach:	
Revenues	\$35,991.00
Expenses	\$31,118.00
Net Surplus/(Deficit)	\$4,873.00
See Appendix for itemized list	
Charitable Trust:	
Revenues	\$45,000.00
Expenses	\$53,000.00
Net Surplus/(Deficit)	(\$8,000.00)
See Appendix for itemized list	

2018 Approved Budget

- Total expenses increased 4.1% vs. 2017
- New \$10,000 Operating Reserve line item
- Total compensation increase of 2.2%
- Lowered cleaning service expense

Income:

Contributions - Pledges	\$267,000
Contributions - Loose Plate	\$44,000
Gifts Pastor Retirement	\$20,000
Gifts Unrestricted & Misc Income	\$9,754
Total Income	<u>\$340,754</u>

Expenses:

Operating Reserve	\$10,000
Payroll	\$188,691
Benefits	\$35,129
Pastor Retirement Fund	\$20,000
Building & Grounds	\$14,000
Utilities	\$34,644
Insurance	\$7,000
Equipment Maintenance	\$3,940
Marketing & Membership	\$1,500
Education	\$7,500
Music and Worship	\$4,900
Hospitality	\$5,100
Administrative	\$6,000
Minister & Expense	\$2,000
Miscellaneous & Other	\$350
Total Expenses	<u>\$340,754</u>

Respectfully Submitted, Ann Rieder, CFP®, BFA® - Chair, Finance Committee

Chair: Ann Rieder, CFP®, BFA®

Committee Members:

Mike Bielski, Andrew Bienkowski, Scot Butler, Lori Lemme, John Marozsan, George Schulz, Anne Sorensen, Ross Thomson, Brian Ubell



Marketing And Communications

The Marketing and Communication committee is called to raise awareness and understanding of the Union Church and its mission. Our goals are to communicate both within and outside the church in order to grow the membership. We do this in cooperation with the Membership committee. Any of the Elders may call on us to promote various activities.

I wish to thank Bill Clifford for the excellent transition he provided to me as the in coming Marketing Trustee. Bill did a great job organizing files and explaining the role.

In 2017, we initiated a review of our Marketing and Communication committee mission statement as it was last reviewed/revised in 2011. We met several times and agreed that the Mission statement should be revised to reflect our future. This activity will continue into 2018.

During the year, Project Prospect, Project Steeple and Project Stability were finalized and approved by the congregation. We supported the communication and activities in the Church including Groundbreaking during the Kick off Sunday picnic. With the help of Buildings and Grounds, we staked off the proposed Manse floor plan. Kids were provided construction hats and enthusiastically dug a big hole for building the manse! Parents appreciate that the activity tired them out.

I have enjoyed the opportunity to serve the Church as Marketing Trustee and look forward to 2018.

Respectfully submitted,

Jim Pierce

Chair: Jim Pierce

Committee Members: Catherine Driscoll, Scot Butler, Scott Gulson, Bill Clifford, Robin Comerford

Nominating



Goals: Support broad volunteerism among UCLB members to cultivate engagement in Church governance, foster commitment to key Church initiatives, and develop future leaders. Encourage active succession planning. Maintain up-to-date job descriptions and support effective communications, Church-wide. At the outset of 2017, the composition of the Board of Elders and Board of Trustees was as follows:

Board of Elders:

Chair: Pam Payton.

Christian Education: Mary Faith Terkildsen.

Hospitality: Jeannette and Michael Magusin.

Music and Worship: Marian McNair.

Outreach: Chris Bauder.

Board of Trustees:

Chair: Anne Sorensen.

Secretary: Catherine Driscoll.

Buildings & Landscape: Jerry McDermott.

Endowment: Andrew Bienkowski.

Finance: Ann Reider.

Marketing: Jim Pierce.

Personnel: John Copp.

Nominating: Brad Keller.

At Large: Judy Reuter.

Mid-Year Updates and Changes:

Brian and Elizabeth Ubell have been appointed to head up Hospitality, with Jeannette and Michael having moved to the Twin Cities.

Nominees for the 2017 Elders & Trustees:

Robin Comerford: Outreach (Elders).

Jim Purky: Finance (Trustees).

Lisa Dietrich: Personnel (Trustees).

Craig Lepkowski: Nominating (Trustees).

Brian and Elizabeth Ubell: Hospitality (Elders).

Marian McNair: Moderator (Ex Officio)

George Schulz: Music & Worship (Elders)

Chair: Brad Keller

In 2017 the Personnel Committee was busy once again working to ensure we have the best possible working environment that allows our talented staff to feel empowered to perform the work they love and feel so passionate about in serving the church.

One of the big tasks the committee worked on was the need to fill the position of the Office and Financial Administrator that was vacated at the end of 2016, previously held by Heather Wojda. Prior to making any decisions to fill this position, the Personnel Committee worked with Mark, Tracy and Trustees Chair, Anne Sorenson, to assess all of the many functions previously performed by Heather and determine what changes could be made to this role to best serve the future administrative needs of the church.

The subsequent review helped to determine that the administrative needs of the church were changing and that other new doors could be opened to help the church manage its daily affairs in new ways, including a need to put more emphasis on the importance of web-based communication of the church's activities to the broader community. It was determined that the dual duties of the Office and Financial Administrator could be changed to better suit the evolving needs of the church and be better served by breaking out certain functions into two specialized positions, a Financial Administrator and a Web Master with additional special projects responsibilities. This change reflects the way many small organizations function today, leveraging information sharing applications and the use of highly skilled and specialized contractors to complete many of the tasks without having to be entirely office-based in the church.

With the Trustees approval, the committee was able to successfully search for, and hire, skilled staff for both positions. We are fortunate to have Karen McCabe join our staff as the Financial Administrator and Steve Leach as our new Web Master and special projects administrator.

Karen McCabe is a CPA living in Lake Bluff with her own business as an accounting professional providing auditing and accounting services to local small businesses and non-profits. Karen is well known among local business owners and comes highly recommended from many personal contacts through the church. The combination of Karen's skills and personable, professional approach to working with Mark, Tracy and the church's financial leadership, make her contributions so invaluable. We are very fortunate to have her in our church lives.

Steve Leach also comes to us as a highly recommended and skilled Web Master with connections to our church family. Steve works with other businesses and churches as a contractor to help develop and manage an effective web presence vital to communicating an organization's value. The importance, and ubiquity, of web communication is important in today's information sharing world and is an important part of how our church wants to communicate the many great activities we all participate in as a church to our community.

Personnel Committee CONT...



When we look at the overall contributions and skill sets our staff brings to the Union Church we should always be mindful of how fortunate we are in having very talented and dedicated people working in key areas of our church.

The efforts and contributions of our Music Director, Wes Smith and Organist, Jill Hunt are amazing! Their passion and musical gifts to the congregation are so evident and valuable in helping to make our Sunday services come alive while stoking the musical participation in each of us.

With the growing number of families with young children joining our church it becomes clear how important it is to have a safe and nurturing nursery environment, led by our Nursery Director, Ofelia Matus. Ofelia has been with us for many years and can still remember many of our now grown children who were once under her care as toddlers on Sunday mornings! Her role in watching over our toddlers on Sundays is so important in nurturing their eventual journey within the life of the church.

The Pastoral leadership of our church remains vital to the spiritual growth of our congregation. It cannot be over stated how important the contributions and leadership of Mark and Tracy Hindman are to the spiritual growth of our church family, from the way we experience worship on Sundays to the ways they inspire us to participate in the many activities available to us through church programs. They not only lead our congregation as a whole but also make themselves available to each of us individually in an effort to know who we are and guiding our unique needs for spiritual growth. We are so fortunate to have them in our lives and the guidance they provide in the long-term growth of our church family.

The hard work and contributions of those on the Personnel Committee have been invaluable this past year. It is a committee that works hard to provide continuity through the ongoing and inevitable personnel changes that occur in the life of a church. One of those inevitable changes occurring in 2018 will be the passing of the torch to Lisa Dietrich as the new Chair of the Personnel Committee. As a long time member of the church, an active member of the Personnel Committee for the past several years, and a local business owner in Lake Forest, Lisa will bring continuity and experienced leadership to our committee and the church. We welcome Lisa in her new role and look forward to her leadership.

It has been a privilege to work with the talented people on this committee and to have served as the Personnel Chair over the past four years. I am proud of the way the committee has worked together to manage the various changes that have occurred in our church over the years and the professionalism they bring in guiding the church through those changes.

Board of Elders



Function of Church Elders

The Board of Elders is responsible for developing the programs that enable the Congregation to experience meaningful spiritual fulfillment through the many activities and services the church offers to its membership. The Elders, and members of the respective committees, meet monthly, give generously of their time and talents to create the programs that help the congregation come together and participate in worship services and activities for serving those in need.

Accomplishments in 2017

The individual committee reports prepared by the Chair of each Elder committee provide the details of their goals, activities, and accomplishments in the past year. These committees help support the spiritual well being of the church. Outreach programs remain a cornerstone of the Union Church of Lake Bluff and engage the congregation in service to others less fortunate.

It is my sincere hope you will read through each of the committee reports in the following pages to gain a true appreciation for how much we as a church accomplish with a membership of our size.

The following is a summary of each committee's accomplishments detailed in their individual reports:

Christian Education continued to see growth in the number of youth who attend regular Sunday school classes, 40-60 children participating on a weekly basis with 10 volunteer as teachers. In addition, adolescents participate in the popular H2O programs and Confirmation classes. Each month, the youth at church participate in an Outreach project that provides hands-on opportunities for our children to positively influence the world around them. These include: the Any Solider Project, PADS, Birthday Bags, and Soles4Souls.

Hospitality & Fellowship organized some very successful functions this year including the Ice Cream Social, the popular "Kick Off Sunday" picnic with plenty of fried chicken and fixings, and the church Christmas Party. Along with these great fellowship events this committee ensured that each Sunday's coffee hour reception following worship was a warm and welcoming social gathering, enabling new and long-standing members alike to connect and socialize over good food and coffee.

Mission and Outreach, a major cornerstone of the Union Church, continued its efforts to raise funds and provide opportunities for church members to directly affect the lives of those who are in need of help in our community. Generous contributions from the Chicago Community Trust Family Fund, combined with the success of the "Taste of Union Church" fundraiser enabled the church to fund many worthy charitable causes and organizations; serving many individuals and families, both local and far away. The Union Church changes lives as a result of the generous contributions and the dedication of its leadership!

Music and Worship was as vital as ever in its ongoing support of Sunday worship services and special events that foster the overall spiritual growth of the Union Church congregation such as Centering Prayer, Longest Night and other holiday services. The Union Folk group sing many Sundays and several of our youth have stepped up to offer special music. New hymnals were purchased.

The Membership Committee continued its strong efforts to welcome new members to the church by partnering closely with the marketing committee to further communicate across the community the many activities and events being hosted by the church.

We are truly blessed to have such dedicated leadership and a congregation that supports the many programs that foster spiritual growth within the church family and enable service to others less fortunate. We look forward to continuing these great programs in 2018. Please ask me about ways you can become involved in the coming year!

Respectfully submitted, Pamela Payton - Chair of Elders

Chair: Pamela Payton

Elders: Mary Faith Terkildsen: Chair of Christian Education

Brian Ubell & Elizabeth Ubell: Co-Chairs of Hospitality & Fellowship

Marian McNair: Chair Worship & Music

Robin Comerford: Chair of Mission and Outreach

Buffy Stauffer: Chair of Membership



Purpose: The Christian education committee focuses on bringing education on the Christian way of life to the children and the adults of the Union church. This is done through Sunday School classes, youth groups, weekly meetings of Church Ladies and Bible Study, quarterly Adult Education programming, Confirmation class and the annual Work Trip.

Early in the year, we solicited feedback from our teachers on their experience and Marian McNair provided this synopsis which is a perfect and eloquent summary of the goals of this group:

Our young students have been challenged to “find the lesson” in several scriptures we present. We discuss “How does this scripture apply to our lives? Will it change how you react to a given situation, now that we have examined & discussed choices we can make?”

Ethics: further discussion on choices- pros & cons on choices presented in the teachings and behavior of Jesus.

Personal integrity. Who are you as a person? Do you keep your promises? What makes you proud of yourself? If you do a good thing, can you do it without outside recognition but do it because it’s the right thing to do.

Compassion & empathy- how did Jesus show compassion? How do each of us show it? How do we recognize and take advantage of opportunities for us to help others?

Achievements:

Youth

Sunday School includes all school-aged children, pre-K through high school. Classes are held on Sunday mornings during worship services from 10:30-11:00 am. Approximately 40-60 children participate each week after attending the start of the general worship service with their families and hearing the children’s sermon shared with the full congregation. Classes are separated by grade level groupings and we have 10 church members service as Sunday School teachers.

Prior to breaking into their classes, the children meet for group worship time with Tracy and Marian McNair. This includes prayer, joys and concerns, an offering for charitable causes, and songs. The children select the organizations that will receive their offering. This year’s beneficiaries included: charity water, life straw, the heifer project and smile train.

The Sunday School curriculum programs include “Seasons of the Spirit” and “A Joyful Path.” Both programs are used interchangeably to provide a comprehensive curriculum with options for the teachers. Teachers also incorporate other supplemental programs and materials to fit the needs of their individual classes.

A brochure was created providing the schedule for the year, the teachers for each class and planned outreach events.

The children participated in Family Communion Sundays. Tracy supplemented the children’s worship time with additional education on the symbols and rituals of communion.

As a part of Sunday School, the children participate in monthly outreach projects that provide learning through service to others. These projects included: Any Soldier, PADS shelter (making bag lunches for the homeless shelter one Sunday per month), Souls4Souls, Birthday Bags for the Shields Township food pantry, HUGS bags, and Project Linus.

Bibles are distributed in May of each year to our third grade students.

Confirmation class is offered January-May and 8 students were confirmed this year.

Live Wires is the youth group for our 4-6th grade students. They meet weekly on Wednesday afternoons under the direction of Tracy Hindman and Anne Gousha.

Hearts to Offer (H2O) is a group held on Friday evenings for our 7-12th grade students. They work on a service project, share a meal and watch a movie or TED talk and discuss it as a group. The students have made memory boxes for Fill a Heart for Kids, filled boxes for Operation Christmas Child among other projects. They listened to the founder of Fill a Heart explain the realities of homeless youths in the area and spent a subsequent session filling backpacks with supplies for children who have aged out of the foster care system and are now homeless. Engaging discussions followed viewings of the movies “Hidden Figures” and “Every Brilliant Thing.”

This June, a large group of Union Church youth and adults participated in the Work Trip to Tuscumbia, MO. During this week-long trip, they completed necessary repair work and constructed 2 decks for a local home in the community. They also painted murals in the elementary school of this underserved community.

Christian Education CONT...



Adults

The annual Women's Retreat took place at the DeKoven Center in Racine, WI in January. Women participated in spiritual discussions, actives and joyful fellowship. Due to the popularity of this event, Mark organized the inaugural Men's Retreat in November which was very well-received and we hope to offer this as an annual event in the future.

To further enrich the Christian Education of the adults in our congregation, Adult Education presentations have been offered approximately quarterly. These have included a TED talks on depression, a talk detailing the experience of Muslims in America by a professor of Islamic Studies at Lake Forest College, and a presentation of the "Five Wishes" document (end of life planning) led by congregation members Dan Jasica and Tanya Huang.

The Church Ladies group meets on Tuesday mornings to discuss books, films, and other topics of interest.

Bible Study meets on Wednesday evenings to discuss the text for that week's upcoming sermon and learn the background of the lesson.

Report respectfully submitted by Mary Faith Terkildsen, Chairperson

Chair: Mary Faith Terkildsen

Committee members: Gail Gamrath, Marcia Mann, Emily McBean, Bethanne Mcfadden, Tracy Hindman

Ice Cream Social: On June 3rd, we held our Strawberry Ice Cream Social. We went through over 17 gallons of vanilla ice cream with numerous toppings, including of course strawberries. Volunteer servers wore pretty strawberry aprons. It was an event that please strawberry and ice cream lovers of all ages.

Kickoff Sunday: On September 10, we held our Kickoff Sunday to signify the end of summer and begin our Church Year, as always with hope, sharing and community. A large portion of the congregation enjoyed Popeye's Fried Chicken with all of the appropriate sides. Nobody left hungry, and several left with some leftovers.

This year's event was highlighted by an additional 'kickoff' as attendees were greeted in the courtyard by the sight of shovels in the ground and plastic hardhats on the tables. Several members, the pastors and many eager children took their turn at breaking ground on the site of the future manse (the centerpiece of the capital campaign), representing the construction 'kickoff'.

Christmas Party: The Annual Christmas Party was held at the Ubell's house. While Elizabeth and Brian Ubell served as hosts and opened up their home to the congregation, guests contributed by bringing a variety of drinks, appetizers and desserts. RSVPs and signups were completed both through a signup at church and via a "signupgenius" list (signupgenius.com). This proved a good tool to manage expectations for attendance figures and provided additional ease with respect to invites and reminders. In what was a trying or even exhausting year for most in terms of global, national and local events, the Christmas Party was a wonderful way to celebrate the holiday season among our Church community.

Coffee Hour: Coffee Hour following worship is an important activity handled by the Hospitality group because it is our interactions with others at coffee hour that can jumpstart involvement in church life or with church activities. Connections and common interests can quickly emerge from casual conversation which can lead to friendships and ultimately an affinity for the Church. In addition, Coffee Hour treats are enjoyed by the children and are rumored to be used as incentives by parents to smooth the readying process at home on Sunday mornings. Organization of providing for Coffee Hour has been relatively smooth, but we will look to convert the signup process to an online tool, again looking to signupgenius.com. The online tool will allow those who recall signing up but can't quite remember the exact week five months later to access a resource in advance of a Thursday or Friday email reminder by a Hospitality representative. The tool can also push a reminder via email to those who signup. We appreciate the generosity of our Church community in providing for this important aspect of Church fellowship.

Going forward, Hospitality will look to team with the Membership and Marketing committees of the Church to enhance communication and welcome to Church visitors and to assist in the 'onboarding' of new members as they join the Church.

Respectfully submitted,

Elizabeth and Brian Ubell

Membership Committee Report

Purpose: The Membership Committee is focused on strengthening membership by helping each individual to find their place within the church family. This will be done with the advice and cooperation of the Pastors to create a culture of ambassadorship among the members. The committee works in conjunction with the Marketing Committee's efforts for external engagement.

The Membership Committee is always hoping to add new members to our committee. If you are interested in helping church members connect with each other, please join us! Feel free to contact Buffy Stauffer at any time.

Looking back on 2017:

UCLB Photo Board: The updated photo wall is a great way for people to connect faces and names. This two month project will culminate in December of this year. Combining email requests and on-site photo days with the great talents of Reid Sanders - the UCLB "official" photographer- are the best ways to keep this board current!

UCLB Name Tags: This past year we continued to update the permanent name tags that hang next to the church office. The hope is to have UCLB members grab their name tag to wear during the church service as well as coffee hour to help all of us get to know each other by name. Those church members that chair a committee are identified as such on their name tag.

New Member Meetings: This past February, the Ubell family hosted a wonderful evening for Elders and Trustees to get to know some of our newer church members. I continue to try and meet with new members prior to their special membership Sunday to hear their stories and provide them with information about all the activities at the Union Church. The goal remains to have a consistent format for these meetings.

New Family Mentor Program: In conjunction with the Marketing Committee, we proposed a new mentor-mentee program where newer members would be mentored by volunteer 'senior' church members. Although the response to mentor new families was great, we had no interest from new members. It might be an idea to try again in the future.

Reception of New Members: See clerk's report

Goals for 2018:

- Leverage social media to increase awareness of our church
- New activities for families in conjunction with Hospitality committee

Chair: Buffy Stauffer

Members: Anne Sorensen, Michael Magusin, Judy Reuter

The Outreach Committee planned and hosted the annual Raffle Night which had a “Spring Training” theme. The night was well attended and enjoyed by all. We appreciate everyone who gave prizes, brought food and bought tickets. The evening raised over \$10,000.

The following were supported by this outreach giving:

Nuestro Center	\$500
Feed My Starving Children	\$2000
Seeing Eye Dogs	\$500
Lake Forest Career Resource Center	\$500
Fill a Heart for Kids	\$500
Lake County Cares	\$500
Zacharias Center	\$1000
Prayer Shawl Ministry	\$300
Lake County Haven	\$500
PADS Expenses/Lunches	\$330

(Of course, funds from Outreach also support our Annual Work Trip.)

Beyond this distribution of funds, it is important to note the volunteer hours devoted to service across all age groups. The Sunday School’s projects included the Any Soldier program, the hygiene bags, and birthday bags, among other things. The youth did blessing bags and Operation Christmas Child. Adults supported PADS, Feed My Starving Children, Bernie’s Books, The Giving Tree and other projects. The Work Trip involved adults and youth and was a transforming experience in the life of a family in Missouri.

In addition to all these projects, groups of people worked to bring food as well as heaters, fans, blankets and hats and gloves to the COOL Food Pantry in Waukegan. Chemo bags with comfort items were taken by one of our members who was going through chemo to be shared with others going through chemo. Several dozen baby bags which included essential items for new mothers were shared with two local hospitals.

As has been true for a number of years now, we are deeply indebted to the folks who donate from their charitable trust. This made it possible to buy recorders for a North Chicago School’s music program to glasses for children to helping youth transition from foster care to independent living, among many, many other projects.

This list is by no means exhaustive but indicates the depth of giving, both financially and in terms of hands-on service, in the past year. We are so grateful to everyone who supported the outreach work of the Union Church!

See Appendix for additional detail.

Chairs: Chris Bauder (through April) and Robin Comerford (ongoing)

Members: Tracy Hindman, Tanya Huang, T. Ann Pierce, Cheri Spath, David Anderson, Erin Jantsch, Carrie Bienkowski

Music and Worship Committee



Worship Projects 2017:

We have had another beautiful music and worship experience during 2017. We thank everyone involved.

We are grateful for Wes and Jill for making worship meaningful with their music. Every other Sunday Wes directs the choir and Jill plays our new organ with pizzaz and inspiration. Wes continues to offer his joy and enthusiasm for all of the worship services during the church calendar year and rehearses with the choir Sunday mornings when the choir performs.

Additional rehearsals and performances are during Advent and Easter seasons.

The Union Folk Choir continues to perform twice monthly and is pleased to add new members. Rehearsal is an hour before worship the morning scheduled to play. Everyone is welcome to join with voices and instruments. There is a core group and new music is added by all members.

We are grateful for the gift of new hymnals this year paid from the Marge Sorensen and Ann McCabe funds. Our last hymnals were 35 years old.

Church School children sing downstairs for opening worship and we have some rousing songs like “Kids of the Kingdom,” “Oh Let Us Sing,” “I’d Like To Teach the World To Sing”, “Thy Word” and many more. We have many more young families and enjoy having extra singing voices.

Centering Prayer is offered once a week on Thursdays, 6:30-7:15 in the Sanctuary. All are welcome for this peaceful and meaningful time of reflection in silence.

Offertory music is an important part of worship. As part of an ongoing effort to offer a variety of music, we encourage people to sign up and offer their musical talents for our worship services. We continue to be blessed with the gifts of music. This is especially important during the summer months when there is no choir performing. Adding music to Bluff services and in the sanctuary during the summer makes our worship time meaningful.

Worship and Music Responsibilities:

Usher List

Flowers

Readers for Worship



Music and Worship Committee CONT...

Additional Worship Services: Centering Prayer, Longest Night, Pageant, Ash Wednesday, Maundy Thursday.

Worship and Music ongoing initiatives for 2017-2018:

- Special music including summer music worship, additional special offertory music during calendar year to provide a variety of music for the congregation.
- Continue to tune the organ and piano and keep both in good working order.
- Organist Jill Hunt continues to play every other Sunday while Wes directs the choir.
- Choir continues to practice Sunday mornings before worship when Wes directs and additional rehearsals for specific upcoming worship. (Advent and Easter).
- The labyrinth is a continuing blessing and is used by the youth of our church, congregation and community members. It offers a place for reflection and peace. It provides a special place to walk and sit in the quiet under the beautiful oak tree. 5th and 6th graders continue to repaint the bricks weather permitting. This is an ongoing project and everyone is invited to add thoughts and prayers to bricks. We have paint to use located downstairs in the church school. Prayer flags were made by the youth and continue to offer a canopy for the labyrinth.

The music and worship committee is grateful to serve the congregation with a variety of music and worship offerings. We welcome the congregation's input and look forward to adding new and creative ideas to serve the people of the Union Church through music and worship. We wish to thank everyone that have provided support with time, talents and generosity thereby enriching the spiritual lives of our congregational family. The continued loving work, prayers and time contribute to making worship a joy filled, reflective, inclusive and meaningful experience in every way.

Submitted,

Marian McNair

Chair: Marian McNair

Members: Hope Kracht-Maulbetsch, Sara Baldwin, Jane McCarty, Judy Reuter, Anne Penway.

Appendix

Minutes for 2017 Annual Congregational Meeting



January 29, 2017
Time of meeting 11:10-11:45
Attendance 63 Members

Moderator, Nini Lustig, called the meeting to order.

Mark Hindman gave the opening prayer.

Corrections to the 2016 Annual Report:
Mason Wnek, baptized January 2016 Page
8, “Dick and Margaret Reuter”

Presentation of book. “Union Church Artifacts”, from the 150th Anniversary. Committee members Emily McBean and Ellie Borders were responsible for compiling this information.

The presentation of the 2016 annual report. Acceptance was moved and seconded by Marian McNair and Karen Bush. Approval given by all 63 members.

Nominating Committee Chairman, Brad Keller, presented the attached report. He thanked all the outgoing officers: Bill Clifford, Trustee, Lori Lemme, Trustee, Jim Moss, Trustee and Emily McBean, Elder. Ellie Borders was thanked for serving as clerk. Scot Butler was also thanked for his continuing years of service as Financial Secretary.

Brad then announced the new slate of officers for 2017. (See attached list). Additional nominations were requested. There were none. Acceptance was moved and seconded by Ginny Andersen and Reid Sanders. Approval was given by all 63 members.

Ann Reider, Finance Chairperson, and Scot Butler, Finance Secretary reviewed our current budget status. There were 86 pledges for a total of \$260,000.

The UCLB Capital Campaign update was given by Jim Moss. See attached sheet. Jim was also thanked for his efforts with this project as well as his 503©3 application for our church to receive non-taxable gifts. We want to thank him again for all his work in updating the Articles of Government during his tenure as Chairman of the Board of Trustees.

Nini asked for a motion to adjourn. Robin Comerford so moved and Mike Lustig seconded the motion. Adjournment at 11:45 AM.

Respectfully submitted,
Eleanor S Borders, Clerk

Church Council Meeting

1. Call to order by acting moderator, Pam Payton, for a joint meeting of Elders, Trustees, committee members and any other interested church members to discuss the Capitol Campaign.

Present:

Mark Hindman-Pastor

Anne Sorensen- Trustees, Chair

Jim Pierce-Marketing Trustee

Judy Reuter-Trustee at Large

Jerry McDermott-B & G Trustee

Andrew Bienkowski-Endowment

Scot Butler-Finance Secretary

Steve Ragsdale- B & G Committee

Ellie Borders-B & G Committee

Jim Purky-Customer Committee

Catherine Driscoll-Trustee Secretary

Tracy Hindman-Pastor

Pam Payton-Elders, Chair

Jeanette Lincoln-Hospitality Elder

Buffy Stauffer-Membership Elder

Marian McNair-Music & Worship Elder

Mary Faith Terkildsen-Christian Ed Elder

Chris Bauder-Outreach Elder

Lori Lemme- Clerk

John Marozsan-Signer

Jon Hirsch- B & G Comm/Presenter

2. Mark Hindman opened with scripture from Luke 14:28-31

Suppose one of you wants to build a tower. Will he not first sit down and estimate the cost to see if he has enough money to complete it? For if he lays the foundation and is not able to finish it, everyone who sees it will ridicule him, saying "This fellow began to build and was not able to finish."

Mark stressed the importance of our responsibility to steward the immense gifts we have been given.

3. Anne Sorensen, Trustees Chair, also emphasized that this is a pivotal point for UCLB. The Capital Campaign will result in the largest influx of funds that we have ever had and it is our job to do our due diligence.
4. Jim Moss , Capital Campaign Committee, reviewed the money pledged and the estimated cash flow based on promised gifts. The gift of Mary Wesselhoeft's Estate estimated at between \$175,000 -\$200,000 is soon to be settled. Due to the nature of this gift and the uncertainty of the time it would take to go through probate it was agreed upon by the trustees that we would wait for this disbursement before we would go forward with our plans. Our initial goal was \$1.2 M: we have raised approximately \$1,050,000. The \$150,000 shortfall will be divided evenly between the three arms of the Capital Campaign.
In order to allow the Trustees to continue to operate with their regular commitments, a committee has been formed under the Capital Campaign. This committee, The Customer Committee, will oversee determinations about bids, proposals and related issues, and another arm will tend the disbursal of funds for Project Prospect. This has been approved by the Trustees and reports monthly, as all other Chairs do. The Customer Committee will be Andrew Bienkowski, Jim Moss, Jim Purky, Judy Reuter, Jerry McDermott and Anne Sorenson.
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Church Council Meeting CONT..

6. Manse Discussion: Jerry McDermott, B & G Trustee and Capital Campaign Committee, presented the four potential builder/designers, and the Customer Committee's guidelines for decisions. The primary requirements in obtaining bids were simple: we would like a 2,500 sq ft home, for \$500,000. Details were shared and discussed at various levels, and the Customer Committee requested feedback on the following areas:
 - a. EXPECTATIONS:
 - i. House appropriate for a UCLB pastor(s) and family
 - ii. One that fits in the LB neighborhood
 - iii. Remain within budget, no mortgage (as advised by the Church Council in Fall, 2016 and again by the trustees in January, 2017)
 - iv. Be part of a nice looking street view including Manse, Courtyard & Church
 - v. (Not on original list but strong feedback from Church Council to include a basement and 4th bedroom, if at all possible)
 - b. CUSTOMER COMMITTEE: Formed over the last few months, officially endorsed by Trustees in April, 2017, to evaluate proposals and recommend one builder to Trustees for final approval
 - c. DUE DILIGENCE:
 - i. Reputation on the builder/contractor
 - ii. Design Offered
 - iii. Cost
 - iv. Detailed specifications of items included/excluded for the bid
 - v. Timing: prefer summer of 2017 start date
7. The Church Council provided strategic guidance on all three areas:
 - a. EXPECTATIONS-strong support granted: strong endorsement to include a basement
 - b. CUSTOMER COMMITTEE- strong support granted
 - c. DUE DILIGENCE- strong support granted
8. Courtyard Discussion: Jon Hirsch (Krugel Cobble) presented Union Church with detailed designs for the courtyard as his gift to the Capital Campaign. He gave a description of key features and explained this initial proposal is the highest end version: he also explained simple ways in which the price can be brought down without materially changing the aesthetic. Jon provided a detailed list of what is included in this proposal.

As the courtyard will not be built until 2018, this is a first look (and will also serve as a placeholder design to be used for village permitting) and will be addressed more thoroughly in coming months. It will also be put out for competitive bidding.
9. The next steps for church action:
 - a. Anne Sorensen, Jerry McDermott and other Customer Committee members will be available on Sundays to answer questions and update anyone interested up until the May 21st Congregational meeting.
 - b. Customer Committee will narrow down to one bid, and present to Trustees for a vote. (May Trustees Meeting)
 - c. Trustees will present to Congregation, asking for the Members of UCLB to approve disbursement of funds to execute this phase, Project Prospect, of the Capital Campaign, to pay for a new manse, demolition of the old manse, and a new courtyard, in the years 2017-2018. (Noted that this motion may be adapted if needed between now and the congregational meeting.)
 - d. Congregational Meeting called for May 21, 2017.

Respectfully submitted, Lori Lemme, Clerk



Minutes for the Congregational Meeting

May 21, 2017

Attendance 67 Members

Acting moderator, Anne Sorensen, called the meeting to order. Mark Hindman opened the meeting with a prayer.

Anne Sorensen discussed with the congregation the successful capital campaign which included Mary Wesselhoeft's substantial contribution of ~340,000 from her estate.

The moderator explained that at this time the focus of the campaign is shifting from fund raising to execution.

Discussion regarding the plans for the new manse, courtyard and long term stability of the church ensued.

From a process standpoint, a customer committee was formed and endorsed by Trustees on April, 29 2017, to evaluate proposals for the manse and recommend one builder to the Trustees for final approval. The customer committee is comprised of Anne Sorensen, Jim Moss, Jerry McDermott, Andrew Bienkowski, Jim Purky and Judy Rueter.

The guidelines used were to keep within the \$500,000 budget, appropriateness for the pastors needs, complements and fits the Lake Bluff streetscape ,preferably a basement and 4th bedroom, the reputation of the builder, the design and the detail of the specs provided.

The Village of Lake Bluff has agreed to waive fees in the amount of \$35,000 and has given approval for the demolition of the existing manse.

In order to mitigate risk there are reserves put aside of \$28,000.

The customer committee presented their 1st and 2nd choice to the trustees and the board approved their recommendation during their May 15, 2017 meeting.

A Motion was made:

Per Article X., Acquisition and Disposition of Property of the Articles of Governance of Union Church of Lake Bluff: We are asking for the Congregation to approve disbursal of funds from the Capital Campaign for the execution of Project Prospect, Project Steeple and Project Stability, as intended by the Capital Campaign, in amounts up to \$692,000 for Project Prospect, \$269,000 for Project Steeple, and \$237,000 for Project Stability.’’

Move to approve the motion voiced by Karen Bush and Seconded by Romain Wojda.

Discussion continued concerning the proposal from Northshore Construction which came in at \$493,000, and the second choice of Breckenridge Builders. Both of these builders could get started in July and be under roof by winter.

All builders were allowed to come back and alter their bids.

Customer Committee will be in charge of making payments and making sure that the project is going along as scheduled.

It was emphasized that the Project Stability aspect of the campaign will eliminate the need for ongoing fundraising.

Motion made by Bill Bruce that discussion end and that the vote can be taken. Donna McDermott seconded that motion.

The vote was taken by written ballots. The result was 61-Yes, 3-No and 1 vote abstained.

Jon Hirsch then presented his plans for the courtyard.

Steve Ragsdale clarified that Jon Hirsch's courtyard plans were his donation to the church and that we would be getting quotes for its implementation.

A motion was made and seconded and approved to adjourn. Respectfully submitted,

Lori Lemme, Clerk

Minutes for 2017 Annual Budget Congregational Meeting

October 1, 2017

The meeting was opened with a prayer by Mark Hindman.

A motion by Anne Sorensen and seconded by Ann Anderson to approve Pam Payton to act as interim moderator.

Anne Sorensen gave a brief update on Project Prospect. This week the property will be fenced in and the foundation is set to begin the week of October 10th. A huge thank you was given to Jerry McDermott and the Customer Committee for their tireless work to get us to this point on budget and within our timelines.

Ann Reider presented the 2018 Operating Budget with the total Income and Expenses balancing to \$347, 754.00. It was explained that this budget includes \$10,000 for a reserve fund. Motion by Ann Anderson and seconded by Mary Faith Terkildsen to accept the 2018 Operating Budget. Louisa Levy asked if we were still looking to fill the office administrator position. It was explained that there are funds allocated in the budget if at some point the church decides to fill the position. A motion by Marian McNair and seconded by John Copp was made to approve the budget. A ballot vote was conducted with 53 “yes” votes and zero “no” votes. The motion passed.

Scot Butler presented the 2018 Pledge Campaign. This week a mailing was sent out to all members giving them an update on how much each pledge unit had given to date and the amount remaining until the end of the year. Pledges can be made for 2018 by going to Survey monkey, by using a pledge card which can be found in the pews or by emailing Scot Butler or George Schultz. The pledge campaign will last for 6 weeks.

Motion be Romain Wojda and seconded by Jim Pierce to adjourn was made at 11:40 AM.

Respectfully Submitted,
Lori Lemme
Clerk

Outreach: Itemized Revenues and Expenses

Union Church Outreach Fund 2017		
Profit and Loss Detail		
Date	Description	Amount
	Revenue	
various	General: Unspecified Gifts	\$425
fall 2017	General: Hurricane Relief	\$1,980
Feb-Mar 17	Annual Fundraiser	\$7,332
Feb-Mar 17	Fundraiser Raffle	\$3,553.63
	Total Annual Fundraiser Revenue	\$10,885.63
01/13/17	Work Trip designated gift	\$2,500
04/24/17	Work Trip designated gift	\$3,000
05/30/17	Work Trip designated gift	\$1,500
Spring 2017	Remainder Work Trip Gifts and Payments	\$4,440
7/24/17	Refund of deposit on house	\$500
09/25/17	Work Trip designated gift	\$7,850
12/26/17	Work Trip designated gift	\$2,750
	Total Work Trip Revenue	\$22,540
1/8/17	Children's Offering: Heifer International	\$40
3/25/17	Children's Offering: Life Straw	\$57
12/04/17	Children's Offering: Bridges to Prosperity	\$63
	Total Children's Offering Revenue	\$160
	Total Revenue	\$35,991
	Expenses	
	General	
01/24/17	Olsen Transportation for Children's Christmas Carolling	\$145
02/07/17	Live Your Faith Scholarship	\$1,729.15
03/01/17	Adult Education with Professor Fatima Rahman	\$250
03/22/17	Red Cross Louisiana Floor Relief	\$325.61
10/10/17	Reimbursement for yarn for Prayer Shawls	\$137
10/27/17	Hurricane Relief: Amazon	\$53.97
10/27/17	Hurricane Relief: Amazon	\$1,153.20
11/2/17	Hurricane Relief: shipping USPS, additional supplies	\$102.45
	Total General Expenses	\$3,896

Mission And Outreach CONT...

03/16/17	Gift baskets, supplies, and materials	\$919.73
03/16/17	Childcare for event	\$150
	Total Fundraiser Expenses	\$1,069.73
	Annual Giving (Outreach) Payments	
04/19/17	Fill A Heart For Kids	\$500
04/19/17	Career Resource Center	\$500
04/19/17	Prayer Shawl Ministry	\$300
04/19/17	Seeing Eye Dogs	\$500
04/19/17	Lake County Cares	\$500
04/19/17	Nuestro Center	\$500
04/19/17	Lake County Haven	\$500
04/19/17	Zacharias Center	\$1,000
various	PADS lunches	\$329.83
02/21/17	UCLB Hand's On Outreach: Feed My Starving Children	\$1,000
09/12/17	UCLB Hand's On Outreach: Feed My Starving Children	\$1,000
01/17/17	Children's Offering match: Heifer Intl; \$40 + \$40 outreach funds	\$80
	Total Annual Giving (Outreach) Payments	\$6,710
	Work Trip	
04/19/17	Planning Trip: Lodging	271.40
04/19/17	Planning Trip: Gas and tolls	163.61
04/19/17	Planning Trip: Meals	207.08
various	Balance + deposit UCLB work trip house June 11-16	3,440.00
various	Materials	253.89
06/07/17	Net cash for work trip advisors	\$1,387
various	Target and Walmart supplies	630.86
06/21/17	Work Trip tee shirts	150.00
various	Home Depot and Menards materials	761.28
06/21/17	RP Lumber	4,920.74
07/26/17	Thybonny Paint supplies	529.73
07/26/17	Gas	285.26
07/26/17	Meals	1,522.83
07/26/17	Enterprise Rent a Car	3,070.08
11/02/17	Work Trip: Home rental deposit for 2018	1,848.00
	Total Work Trip Expenses	19,441.76
	Total Expenses	\$31,118
	Net Proceeds	\$4,873

Charitable Trust: Itemized Revenues And Expenses



Charitable Trust: Itemized Revenue and Expenses		
Date	Description	Amount
	Revenue	
05/16/17	Semi Annual gift to trust account	25,000.00
10/30/17	Semi Annual gift to trust account	20,000.00
	Total Gift Revenue	45,000.00
	Expenses	
01/10/17	PADS Lunches	130.87
01/10/17	Shoes for Kids@school	30.98
01/10/17	Art and Yoga at Beacon Place	1,650.00
01/24/17	Ongoing needs at Whittier School	300.00
01/24/17	Summer School for student in need	350.00
01/24/17	Medical Care for Patient	200.00
1/24/17	General Assistance	60.46
1/31/17	Adjustment	-368.18
03/01/17	20 Blessing Bags	339.60
03/16/17	Birthday bag, blessing bag, operation Christmas child supplies	77.54
March 2017	Assist Health care: various	2,985.49
04/05/17	Art classes at Beacon Place, Feb & March	600.00
04/05/17	Yoga classes at Beacon Place Jan. Feb & March	675.00
04/12/17	Lake County Health Dept. Referral	399.18
04/19/17	Assistance for Music Student	300.00
04/26/17	Temporary housing assist	400.00
04/26/17	Electric Bill for person in need	399.06
April 2017	Assist Health care: various	150.00
05/16/17	College payment assistance	2,000.00
05/24/17	Gift cards: general including Target, gas, food	1,252.76
06/19/17	Summer Camp @ LB Park District: 14 local children	3,300.00
06/21/17	Backpacks for summer camp	767.00
06/21/17	Partnered with Mother's Trust for various county summer camps	825.00
06/21/17	Gift Cards: general including Target	200.00
06/21/17	Temporary housing assistance	598.50
06/28/17	Chemo bags and backpacks	2,140.00
07/26/17	Lake Bluff Park District	20.00
07/26/17	Yoga Classes at Beacon Place	1,575.00
07/26/17	Art Classes at Beacon Place	525.00

Charitable Trust: Itemized Revenues And Expenses CONT...

08/09/17	Ongoing needs at Whittier School	100.00
08/09/17	Electric Bill for Person in Need	100.00
08/24/17	Car repair for Person in Need	200.00
08/24/17	Hygiene bags for children at Whittier	705.86
08/24/17	Gift cards: general including Target, bus pass	340.00
08/24/17	Sleeping Mats for PADS	1,000.00
08/30/17	Gift cards for Lake County flood victims	412.00
various	Assist home health care	9,000.00
09/05/17	Counseling Sessions	350.00
09/05/17	Assist with Rent	147.00
09/19/17	Assist Health care	500.00
09/26/17	Bike, Helmet, Lock to aid transport to job	339.27
09/26/17	Flood Assistance	1,000.00
09/26/17	Gift Cards: Target	44.74
10/03/17	Fill A Heart For Kids	1,893.12
10/10/17	Bags for the homeless youth	174.00
10/10/17	Donor-directed request	7,000.00
10/24/17	PADS Lunches	98.16
10/27/17	Christmas wish fulfillment	2,447.00
10/27/17	Health care for homeless man	140.00
11/02/17	Eyeglasses, person in need	59.00
11/07/17	Church Christmas Families	297.00
Nov 2017	Gift Cards: various	302.06
11/28/17	PADS Lunches	92.86
11/28/17	Ongoing needs at Whittier School	291.00
11/28/17	Whittier School Recorders	0.00
12/05/17	Temporary housing assistance	376.95
12/05/17	Gift Cards in support of basic needs	471.06
12/05/17	Support for young adult transition from homelessness	2,000.00
12/19/17	Basketball shoes, coordinated with coach from congregation	1,653.00
12/26/17	Gift cards basic needs	243.80
	Total Expenses	53,661.14
	Net Income	-8,661.14

Cash (Resources /Surplus) For Outreach Related Activities

Chart below has balances of both Outreach and Chicago Community Trust.

UCLB maintains separate bank accounts for Outreach (which includes Work Trip funds) and for the Community Trust

While both fulfill the mission of Outreach, the Community Trust strives to spend down their funds throughout the year (receiving bi-annual donations, spring and fall.) Outreach does its biggest spend downs through the spring and with Work Trip, but holds smaller funds in reserve in order to help when needs arise. Work Trip funds are also housed under Outreach.

Account	12/15/2017	12/15/2016	12/15/2015
Outreach	\$19,787.17	\$17,403.24	\$20,102.83
Chicago Community Trust	\$21,385.62	\$32,984.78	\$40,293.95

Capital Campaign Summary & Forecast

Capital Campaign Summary & Forecast		
Capital Campaign Proceeds 12/31/16		\$406,381.83
<u>2017 Activity</u>		
New Contributions 2017	\$520,120.21	
Investment Performance 2017	\$22,120.04	
Project Prospect Spend 2017	(\$172,239.63)	
Capital Campaign Net Proceeds Generated in 2017		\$370,000.62
<u>Future Projected Inflows (2018-2020)</u>		
Family Commitments to Be Paid	\$89,245.13	
Appreciation/Interest/Smiles	\$16,200.53	
2018-2020 Reserve Build via Operations Budget	\$60,000.00	
Total Projected Future Inflows		\$165,445.66
<u>Future Projected Outflows</u>		
Project Prospect (Manse/Courtyard)* Project Steeple (Church Building)**		
Total Projected Future Outflows		(\$695,007.55)
Total Projected Resources After Spend		\$246,820.56
<u>Allocation of Resources to Project Stability</u>		
Endowment (1)	\$147,000.00	
Operations Reserve (2)	\$34,820.56	
Outreach Reserve (3)	\$32,500.00	
Buildings & Grounds Reserve (4)	\$32,500.00	
Total Allocations to Project Stability		\$246,820.56

Footnotes

*reflects bonus room completed & all cost savings achieved

**includes new roof & parking lot for church

(1) Balance prior to Campaign \$119,769.38

(2) (3) (4) Zero balance prior to Campaign



2017 ANNUAL REPORT AMENDMENTS

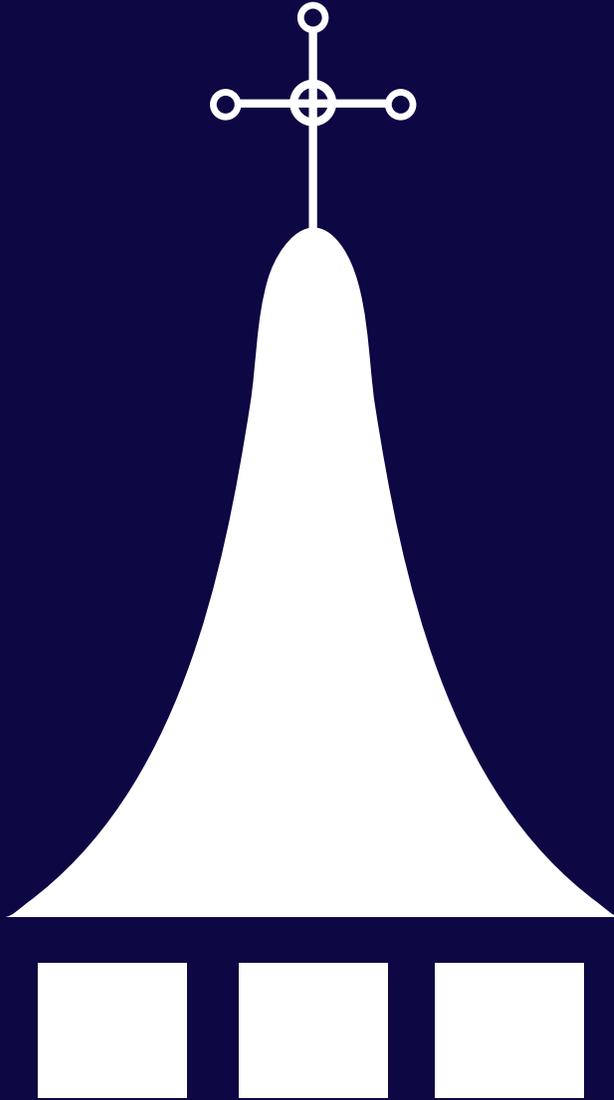
Add Elizabeth Rieder to List of Recipients of 3rd Grade Bibles

Add Personnel Committee members: Peter Acker, Lisa Dietrich, Dan Jasica, Lori Lemme

Add Capital Campaign (Project Prospect) Annual Report Financial Exhibit to Appendix

Add Buffy Stauffer, Elder: Chair of Membership, to Nominating's Annual Report

Add note of gratitude for the time and effort of Marcia Mann and Louisa Levy for their work on the Union Church cookbook.



Union Church of
LAKE BLUFF